



CNC Supervisor

Reports To: Shop Foreman
Status: Hourly

Revision Date: 01/02/2021
Department: Machining

Position Overview:

The CNC Supervisor oversees and manages the production of the CNC Machinists. The supervisor will have a well-developed mechanical aptitude and the ability to correctly use precision measuring instruments. They assign work to machinists based on experience and availability by interpreting blueprints, specifications, diagrams or schematics. Communication between corporate management, scheduling, purchasing, project managers, and other leadership is vital to the success of this role. Fabriweld utilizes JobBoss software for inventory control, scheduling, labor reports and cost analysis.

Job Functions and Qualifications:

- Operate machines such as lathes, grinders drilling and milling machines.
- Reviews drawings, instructions, blueprints or samples to ensure accurate production.
- Use measurement and math skill to ensure quality of precision of projects
- Use forklifts/overhead cranes and other lifting/moving devices to maneuver projects
- Selects appropriate machine and settings for a given task.
- Plans proper sequence of tasks to complete the assignment.
- Monitors production, adjusting feed and other settings as necessary.
- Maintains inventory of completed products.
- Checks output for quality assurance and documents or discards defects.
- Identifies need for and performs machine maintenance and minor repairs.
- Maintains a safe and clean workstation.
- Communication with Shop Foreman/Engineers and Project Managers.
- Contributes to team effort by accomplishing related tasks as needed.
- Other tasks as assigned/required.

Essential Functions:

- Must be able to work in shop floor environment, able to sit, stand, balance, stoop, kneel, walk and use fingers to feel objects, tools and controls.
- Frequent lifting of up to 40 pounds
- Hours for position are dictated by workload and may require more than a typical 40-hour week.

Education/Experience:

- Previous experience and certifications are preferred
- High school graduate or equivalent

Compensation:

- This is a full-time, performance-based position; wages are commensurate with skills and experience.
- Medical, vision, dental, life insurance, short term disability, 401K and profit-sharing plans are available upon completion of 60 days of employment.

Employee Signature: _____

Date: _____

Employee Name (printed): _____

Date of Hire: _____